

## **Minutes of the Health & Human Services Board & Committee**

**Thursday, June 15, 2017**

Chairs Howard and Wood called the meeting to order at 1:00 p.m.

**Committee Members Present:** Supervisors Christine Howard (Chair), Darlene Johnson, Robert Kolb, Duane Paulson, Jeremy Walz, Chuck Wood, and Bill Zaborowski.

**Board Members Present:** Supervisors Chuck Wood (Chair), Christine Howard, Robert Kolb, and Bill Zaborowski, and Citizen Members Jeffrey Genner, Mary Lodes, Michael O'Brien, and Tim Whitmore. **Absent:** Citizen Members Vicki Dallmann-Papke and Dr. Steven Kulick

**Also Present:** Chief of Staff Mark Mader, Health & Human Services Director Antwayne Robertson, Health & Human Services Deputy Director Laura Kleber, Addiction Resource Council Executive Director Joe Muchka, Addiction Resource Council Assistant Director Lindsay Just, Waukesha Food Pantry Executive Director Karen Tredwell, Outpatient Services Administrator Gordon Owley, Human Services Supervisor Danielle Birdeau, Accounting Services Coordinator Will Emslie. Recorded by Mary Pedersen, County Board Office.

### **Committee Agenda Items**

#### **Approve Minutes of 5-11-17**

MOTION: Paulson moved, second by Johnson to approve the minutes of May 11. Motion carried 7-0.

#### **Advisory Committee Reports**

Howard said the Aging & Disability Resource Center (ADRC) Advisory Committee continued their discussion on aging and disability statistics. They were advised there is an influx of individuals from other areas of Wisconsin coming to our area because of better and more convenient services which will put a burden on Waukesha County.

#### **Schedule Next Meeting Date**

- July 13

#### **Executive Committee Report of 5-15-17**

Howard said the Executive Committee, at their last meeting, reviewed and approved the audit of the Public Works Department Highway Operations Division and the audit scope for the upcoming Health & Human Services Public Health Division audit, discussed the extension of The *Waukesha Freeman* legal advertising contract, approved several appointments, heard updates on the Regional Transit Leadership Council Executive Committee and Wisconsin Workforce Development Association Board, and heard standing committee reports.

### **Board Agenda Items**

#### **Approve Minutes of 5-11-17**

MOTION: Whitmore moved, second by Lodes to approve the minutes of May 11. Motion carried 8-0.

## **Committee and/or Board Agenda Items for Discussion and Consideration**

### **Addiction Resource Council (*Board and Committee*)**

Muchka and Just discussed the Addiction Resource Council (ARC), a non-profit organization. Funding consists of public and private grants, client fees, and donations. The ARC began in 1969 to promote the prevention and treatment of substance abuse and support the recovery of individuals and families affected by the chronic disease of addiction. The council is committed to serving residents of Waukesha County by providing alcohol and other drug prevention education, intervention, assessment, referral services, and leadership for collaboration among institutions, organizations, and community-based agencies. They are an affiliate of the National Council on Alcoholism and Drug Dependence, Inc. (NCADD), a leading voice in the fight against alcoholism and drug addiction.

Muchka and Just discussed programs and services provided by the ARC which include the Intoxicated Driver Program/Driver Programming Assessment and Referral, Substance Abuse Assessment (non-OWI), a victim impact panel, Resist The Influence (AODA intervention for 7<sup>th</sup> and 8<sup>th</sup> graders), Thunder & Rain Family Support Group (AODA support for family members), Diverge (adult AODA education and early intervention), a prenatal program, resource fairs, collaboration with Community Memorial Hospital's free clinic, and a monthly newsletter titled *The Advocate*.

Staff members use the evidence-based Prime for Life curriculum which is based on biological, psychological, and sociological research that systematically works towards increasing the incident of abstinence. Once each quarter, council staff brings together a panel of experts to answer questions about alcohol and other drug abuse. The panel consists of representatives from law enforcement, public health, treatment providers, school counselors, experienced parents, Stop and THINK Instructors, and ARC's Executive Director.

Answering Howard's concerns about meeting needs and budget, Just said they do utilize volunteers and interns. Muchka said collaboration with other agencies is important and they always think of new ways to bring people together for the common good. They do what they can with what they have.

### **Waukesha Food Pantry (*Board and Committee*)**

Tredwell discussed the Waukesha Food Pantry which began in 1978 and she distributed information and brochures. Their mission is to provide food, hope, and dignity to county residents in need, and advocate to increase hunger awareness in the community through collaborative action. The Food Pantry supports a balanced diet for nearly 5,000 county residents each month. Through the Food Recovery Program, the Food Pantry recovers more than \$1.5 million worth of edible excess food that would otherwise be thrown away. The Food Pantry shares this food with 40 other non-profit hunger relief agencies. Other programs include Special Diet and Infant Needs, and Stockbox (for older adults) along with other health, income, and support services through partnerships with local agencies and food companies. In 2016, 7,800 people received food and other services – 3,000 of them were children – and \$2.6 million worth of food was donated and recovered, including 11 tons of fresh produce. One in six families are affected by hunger.

### **Crisis Intervention Services Update (*Board and Committee*)**

Owley and Birdeau were present to discuss this item as outlined in their PowerPoint presentation. Owley indicated this certified program, which began in 1997, provides mental health or substance abuse crisis services 24/7 and is located in the Human Services Center. Licensed clinicians assess these individuals for risk and develop immediate safety plans. Prior to last year, crisis services were provided during limited hours. Owley explained 2015 changes in State laws as they dictate emergency detentions and emergency protective placements and he discussed staffing levels needed for a 24/7 service. Impact 211 out of Milwaukee is their crisis telephone line which is also staffed 24/7. Owley said the big change is that they now perform in-person assessments on all individuals that law enforcement believe should be held in custody. Because of Crisis Intervention's role in assessing for appropriateness of the emergency detention, the County is seeing a reduction in unnecessary hospitalizations and unnecessary court time which is a cost savings to the County and all systems involved, i.e. law enforcement, medical hospitals, etc. Answering Johnson's question, Owley said this is an unfunded mandate and manpower resources are stretched. From March 2016 through May 2017 there was a tremendous growth in incoming calls and assessments – approximately 2,900 phone calls and 1,700 in-person assessments for a total of 4,600 crisis contacts. Owley noted services are billable through Medicaid and private insurance. The program applies a best practice model, promotes a safe Waukesha County, and uses cost-effective interventions.

### **Ordinance 172-O-010: Accept Cash Donations for Veterans Services Division and Modify the Department of Health and Human Services 2017 Budget to Appropriate the Donations (*Committee*)**

Emslie discussed this ordinance which authorizes the Veterans Services Division to accept \$5,645 in cash donations including \$5,000 from Fiserv, Inc., \$145 from Eaton Corporation, Plc., and \$500 from Thomas Tomatz, a veteran and local resident. This ordinance also modifies the division's 2017 budget by authorizing expenditure appropriations of \$1,500 in the operating expenses appropriation unit and increasing donation revenues by \$1,500. The funds will be used for costs associated with hosting a Veterans Resources Fair which Emslie explained further. The remaining \$4,145 will be committed for future use by the division, subject to appropriation by the County Board. This ordinance results in no impact to the 2017 tax levy.

MOTION: Walz moved, second by Johnson to approve Ordinance 172-O-010. Motion carried 7-0.

### **State Legislative Update**

Spaeth advised of current activities and bills in the State Legislature. One bill involves small cell devices of which the County has many concerns but it is moving through very rapidly. Regarding the State budget, Spaeth said so far it is positive for counties which she discussed further. The legislature will be recessing soon and the Joint Finance Committee is on a two week hiatus while they work on K-12 education and transportation.

MOTION: Paulson moved, second by Kolb to adjourn the committee meeting at 3:05 p.m. Motion carried 7-0.

Paulson left the meeting at 3:05 p.m.

**Review Revised Mental Health Advisory Committee Bylaws for Approval (*Board*)**

Lodes reviewed proposed revisions to the Mental Health Advisory Committee Bylaws. Whitmore suggested two additional revisions.

MOTION: Whitmore moved, second by O'Brien to approve revisions to the Mental Health Advisory Committee bylaws including Whitmore's two revisions involving "shall be" under public meeting law and that the acronym CCS be spelled out. Motion carried 7-0.

MOTION: O'Brien moved, second by Lodes to adjourn board meeting at 3:17 p.m. Motion carried 7-0.

Respectfully submitted,

Robert L. Kolb  
Secretary